**TOWN OF BURNETT**

Dodge County

Burnett, WI 53922

Rental Agreement

Hall Rental fee $150.00 Shelter Rental Fee $75.00

Deposit fee of $100.00 for hall or shelter

Only resident tax payers may rent the town property. Renter must agree to leave the property in the same condition as it was at the beginning of their rental period.

Renters agree to:

* Pay rental fee and deposit.
* **DO NOT** park in front of the fire station doors and fire well.
* **DO NOT** tape objects to the walls.
* Put tables, chairs and picnic tables back where they were.
* Bag up and seal all garbage and leave in the hall kitchen or inside shelter.
* Clean out refrigerator.
* Sweep & clean; brooms and mops (for spills) are located in the closet.
* Renter agrees to pay for any damages or extra cleaning expense that have occurred. If renter does not pay for damages, fees will be assessed on their tax bill.
* Lock exit doors prior to leaving.

Contact Chris Huck 920-763-5011 or Jolene Fassbender 920-382-0152 for entry into the hall or shelter.

I agree to these terms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Signature of Renter*

Rental fee, security deposit and signed agreement must be returned to reserve your date of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Approximate time of entry \_\_\_\_\_\_\_\_ and exit \_\_\_\_\_\_\_\_\_. Please keep a copy of agreement for your records.

Make check payable to **Town of Burnett** and return to:

Town of Burnett - Clerk/Treasurer Renters Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

W6273 Park Drive Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Burnett, WI 53922 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town of Burnett – Office

Inspection done by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Date \_\_\_\_\_\_\_\_\_\_\_\_

Rent Paid $\_\_\_\_\_\_\_\_\_\_, Date \_\_\_\_\_\_\_\_\_\_\_\_

Security Deposit Paid $ \_\_\_\_\_\_\_\_\_\_\_

Security Returned $\_\_\_\_\_\_\_\_\_\_\_\_, Date \_\_\_\_\_\_\_\_\_\_\_\_

Reasons for charges/fees and amounts:

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